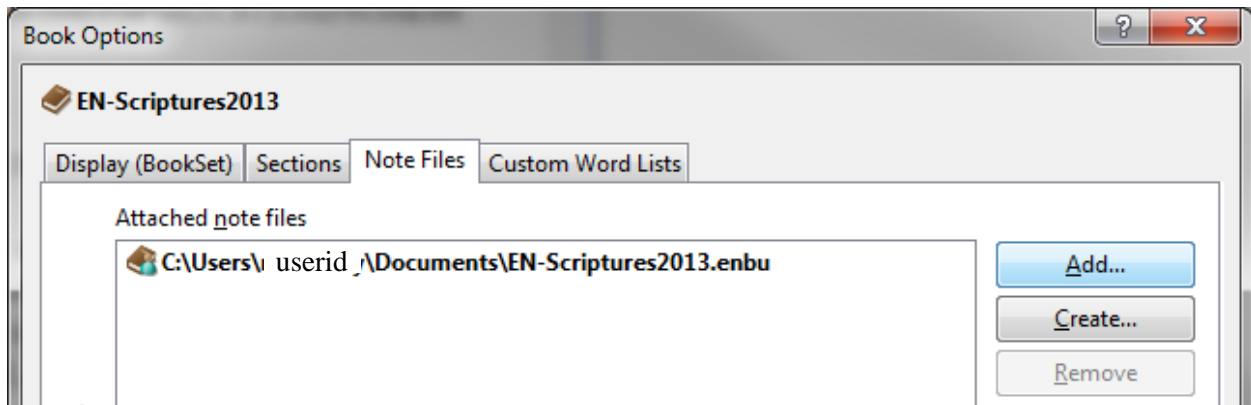


Note File Location, Backup, Reattaching

A note file contains any **highlighting** or notes that you have added to a text.

Find your note file location:

1. Click on the text window of the book with the note file.
2. Choose “Properties” from the **Note** menu (build 7.1.56 or later), OR
 - a. On the **Book** menu, click on the **Options** item.
 - b. Click on the **Note Files** tab, OR
select a book in the BookSet, click on **Options...** and then click on the **Note Files** tab.

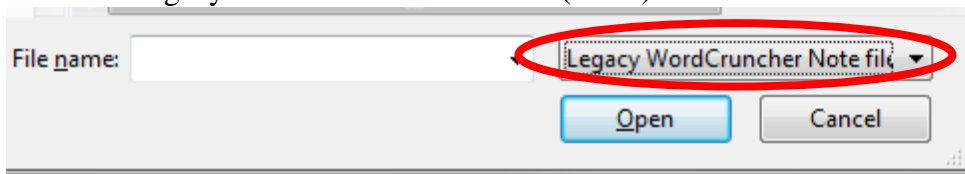


You will see the name and location of any note files that are currently attached to the book.

- a. A note file is created for each book only when you create the first note for a book. This note file is normally in your documents folder and ends with “.enbu.”
- b. Knowing the location of your note files, you can backup note files or transfer them to another computer.
- c. **If you have a note file for version 6.1, put a copy of your old note file (“.enb”) in this folder.**

From this window, you can **Add...**

- a. a note file to a book that was created on a different computer, OR
- b. one that somehow got detached from your book. Look in your “Documents” folder (or where you saved it) for a file with the name of your book.
- c. **If you are adding/attaching an old “.enb” note file from version 6.1,**
 - i. Select “Legacy WordCruncher Note File (*.enb)”



- ii. Select your old “.enb” file, and click Open.
- iii. you will see a message explaining the conversion process. A new “.enbu” file will be created. Your old file will not be changed.