LDS VIEW

STANDARD EDITION

VERSION 7.1

GETTING STARTED

TUTORIAL

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Introduction

The LDS View Standard Edition7.1 contains the text of the scriptures and helpful study tools. You can look for specific scripture references and search for words or phrases. You can print, copy, or save the results of your searches, and you can also personalize your study by adding your own bookmarks, searchable notes, and highlighting.

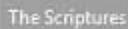| **Main Window**	
The main window has a <u>text window</u> and various buttons.	
A.	On the right side of the main window are buttons.
B.	Hold the mouse over a button to see a tool tip or description of the button.
C.	At the bottom of the main window are the tabs for each open text. Each text is displayed in its own <u>text window</u>. Notice there is also a tab on this row for <u>Search Results</u>.
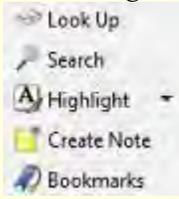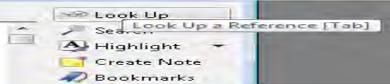
Text Windows

Text windows display the text of the scriptures, footnotes, and study helps.

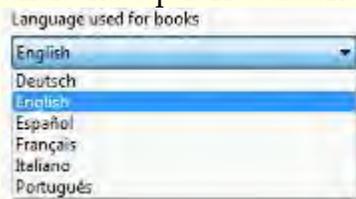|	
A.	The citation bar gives the scripture reference for the text that appears in the window. ▲ Book of Mormon | 1 Nephi 1:1
B.	The tab at the bottom of the window displays the name of the book associated with the text window. The Scriptures
C.	If you click on the Options button you will see a dialog box where you can display footnotes (below), the Notes window (to the left) and reference books. For more information on notes see "Using Bookmarks, Highlighting, and Notes". For more information on using footnotes and study help see "Using the Footnotes and Study Helps".

Opening the Scriptures

When you start the Standard Edition of LDS View, you will automatically see the scriptures in the language you chose during the install. The process below demonstrates opening the scriptures in another language. This assumes that you have already downloaded and installed the scriptures for that language from the LDS View website.

1.	Click the Options button to see the dialog box where the languages are listed for the scriptures. Language used for books English Deutsch English Español Français Italiano Portugués
2.	The list of languages you see depends upon the languages you have downloaded and installed. Select a language from the list.
3.	Click OK and the scriptures will open for that language and you will see a new tab at the bottom of the main window for that language.

Looking Up References

To look up a reference, you can use any of these options. Click on the links below for more details.

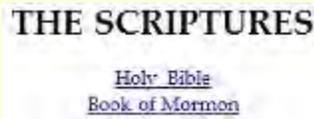Hyperlinks
(within the text)

Citation Bar
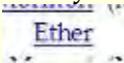(upper left corner)

Scroll Bar
(right side of window)

Hyperlinks

You can click on blue, underlined hyperlinks to look up a book and chapter. The steps below explain how to use hyperlinks to look up Ether chapter 12.
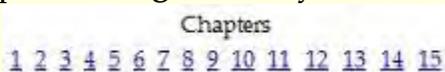
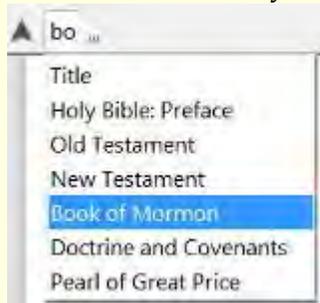| 1.	If your LDS scriptures include a bible you will see something like this when you first start the software. Click on the **Book of Mormon** hyperlink THE SCRIPTURES Holy Bible Book of Mormon
2.	You will see the title page of the Book of Mormon with hyperlinks to each book. Scroll down until you can see **Ether** and click on the hyperlink. Ether
3.	At the top of The Book of Ether you will see a list of chapter hyperlinks. Click on **12** and then press the **PgDn** until you see the verse you want. Chapters 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15
4.	Press **Ctrl+PgDn** to go to the next chapter. Press **Ctrl+PgUp** to go to the previous chapter. Click the **Back** button to go back to your previous location. ◀ Back
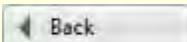
Citation Bar

You can use the citation bar to go directly to a book, chapter, and verse. This can be done with either the keyboard or the mouse.

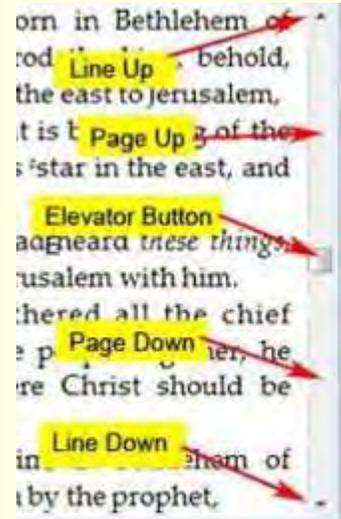|	
Using the keyboard	
1.	Press the **Tab** key to see a list of available volumes of scripture. Type the first few letters in the title of the volume you want. For example, type **b** for the Book of Mormon.
2.	Repeat step 1 for the book, chapter, and verse you want.
	Press **Shift+Tab** to back up to a previous list of options.
Using the mouse	
1.	Right-click on the first word in the citation bar. A list of volumes of scriptures appears. Select the volume you want.
2.	With the selection a list of books appears. Repeat the selection process for the book, chapter, or verse you want.
Other Options on the Citation Bar	
1.	**Go to Top Button** To go to the beginning of the scriptures, click this button or press **Ctrl+Home**.
2.	**Go to Beginning of Volume, Book or Chapter** Click on a name on the citation bar (for example, to go to the beginning of Alma, click **Alma** on the citation bar).

Scroll Bar

You can use the scroll bar to navigate through the text.

1.	Click the **Line Up** button to go up one line.
2.	Click in the space above the **Elevator** button (or press **PgUp**) to go up one screen.
3.	Click in the space below the **Elevator** button (or press **PgDn**) to go down one screen.
4.	Click the **Line Down** button to go down one line.
5.	Drag the **Elevator** button up or down to move quickly through the text. As you do, the references in the citation bar changes to show your location.

Searching for Words, Phrases, or Topics

Click on the links below to learn how to perform a variety of searches. For more sophisticated searches, use the Resource Edition.

1.	Search for <u>words that occur in the same verse</u>, like *charity* and *faith*.
2.	Search for <u>exact phrases</u>, like "faith, hope, and charity."
3.	Search for <u>partial phrases</u> to find words that occur near each other but not necessarily adjacent to each other or in the same verse.
4.	Search for <u>topics</u>, like "Second Coming of Jesus Christ."
5.	Search for <u>words in headings</u>, prefaces, notes, or all text.
6.	Change <u>search options and limit your searches</u> to only part of the scriptures (for example, just the Book of Mormon or just the New Testament).

Same Verse Searches

To search for a word or words in the same verse, follow the steps below. For more information, see [Using and Refining Search Results](#).

|	
1.	**Search** **Search Button** To begin a search, click this button or press the **space bar**.
2.	In the **Find** box, type one or more words (such as *faith* [space] *charity*). Find faith charity ▼ ☐ Use search bound 27 found
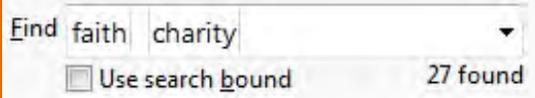
3.	Press **Enter** to see the first few verses containing the search words. Note that the words can be in any order in the verse as in the following verses.
	    1 Tim. 4: 12 in conversation, in **charity**, in spirit, in **faith**, in purity.
	    2 Tim. 3:10 purpose, **faith**, longsuffering, **charity**, patience,

4.	Press **PgUp** or **PgDn** to see other verses containing the search words.

Exact Phrase Searches

An exact phrase contains words that are immediately adjacent to each other.

1.	When typing an exact phrase in the Find box, put double quotation marks around the words (for example, "faith hope and charity"). Find "faith hope and charity" ▼ ☐ Use search bound 6 found
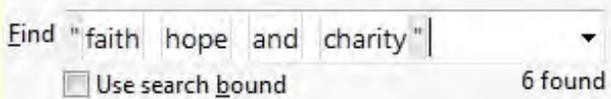
2.	Press **Enter** to see the results such as the following.
	    Alma 7:24 see that ye have **faith, hope, and charity**
	    Ether 12:28 **faith, hope and charity** bringeth unto me

Partial Phrase Searches

Use a partial phrase search to find words that occur near each other in the order typed.

1.	When typing the partial phrase in the Find box, put single quotes around the words (for example, 'faith charity').

Find 'faith charity'
☐ Use search bound   16 found
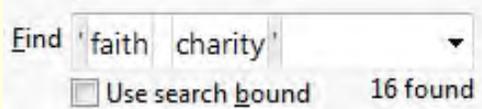
| 2.	Press **Enter** to see the results. The words must occur in the order typed, but up to 7 words can appear between them. In addition to the "faith, hope, and charity" verses, you will find the following verses.

2 Thess 1:3   your **faith** groweth exceedingly, and the **charity** of every one
D&C 4:6   Remember **faith**, virtue, knowledge, temperance, patience, brotherly kindness, godliness, **charity**

Topic Searches

Use a topic search to find all verses listed under a topic in the Guide to the Scriptures.

1.	In the Search Dialog box, click inside the **Word list** box to see the options. Select **Topics** from the list.

Word list | Topics
Scripture Text
Prefaces
Headings
Topics
Footnotes
My Notes
All text
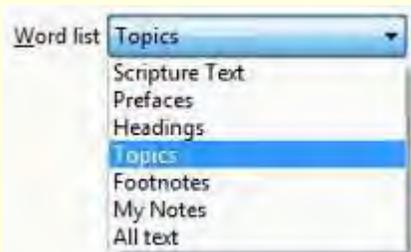
2.	In the **Find** box, type a topic (such as *liahona*). As you type, a list appears showing possible topics that begin with the letters you have typed, such as liberty, liberty jail, and life.
3.	Press **Enter** to see the results. Each verse listed in the Guide to the Scriptures under the topic Liahona is highlighted.

Note that the Guide to the Scriptures is found in non-English scriptures instead of the Topical Guide, Bible Dictionary, and Index to the triple combination.

In a Topic search, the verse does not need to contain the search term, because the topic may be expressed in other words. In this example, the search found verses that refer to the Liahona with words list "ball or director", "spindles", etc.

4.	The following are three examples of search hits found:

Mosiah 1:16:   and the ball or director, which led our fathers through the wilderness, …
Alma 37:38:   our fathers called it Liahona, which is, being interpreted, a compass; …
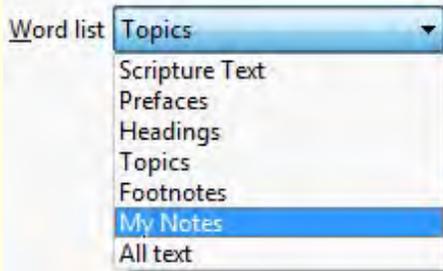Alma 37:40:   they had faith to believe that God could cause that those spindles…

The value of topic searches is clearly evident in these examples. Only one instance has the word Liahona.

Searching Other Word Lists

Besides searching in scripture text, you can search within other word lists, such as prefaces or headings.

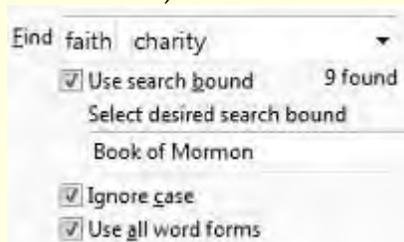|	
1.	Click the arrow to the right of the **Word list** box to see other word lists you can search. *Word list* `Topics ▼` Scripture Text Prefaces Headings Topics Footnotes My Notes All text
	If you have added notes to the scriptures, a My Notes word list appears so you can search your notes.
2.	If you select **All text**, your search will include words from all the word lists. Type a word or phrase in the Find box (e.g. liahona). Notice that these search hits come from different word lists. Alma 37 Heading: *Counsel with the Lord in all your doings—As the **Liahona** guided the Nephites, so the word of Christ leads men to eternal life.* Alma 37:38: the thing which our fathers call a **ball, or director**—or our fathers called it **Liahona**, which is, being interpreted, a compass; and the Lord prepared it.

Search Options

Using the check boxes in the Search window, you can set the following options for your search.

1.	**Use search bound**: If this box is selected, only words in the selected search bounds (e.g., Book of Mormon) will be found. *Find* `faith charity ▼` ☑ Use search bound 9 found Select desired search bound Book of Mormon ☑ Ignore case ☑ Use all word forms
2.	**Use all word forms**: If this box is selected, a search for was will find am, is, are, art, was, were, wast, wert, be, been, and being, with or without capital letters. See note below.
3.	**Ignore Case**: If this box is selected, a search for with will find *with*, *With*, and *WITH*.

Note: Some words are spelled one way in the Old Testament (such as *Melchizedek* and *Elijah*) and another way in the New Testament (*Melchisedec*, *Elias*). Some words are spelled one way in the Bible (such as *enquire*) and another way in the Book of Mormon (*inquire*). The All Forms option helps you find these alternate spellings.

Using and Refining Search Results

After you perform a search, a Search Results tab appears with the references that contain your search words. You can [refine the list](#) by selecting or deleting references.

Search Results Window
The Search Results window shows where the search words are found in the scriptures.

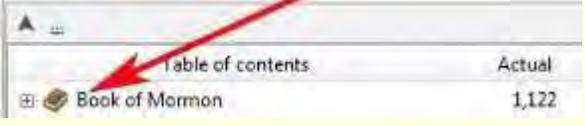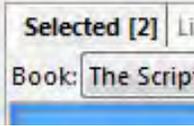|	
1.	Search results allow you to quickly scan the list to find those search hits that may appropriate and those that may be off the mark. The example below shows the search results for the phrase *and it came to pass* (notice that there are no quotes in the search). 4 For **it came to pass** in the commencement of the first year of the reign of Zedekiah, king of Judah, (my father, Lehi, having dwelt at Jerusalem in all his days); **and** in that same year …. (1 Nephi 1:4) The word <u>and</u> is not adjacent to the other words in the phrase.
	Depending upon the nature of your search, duplicate search results may be displayed. In our example search, we found 4,223 examples where the words *and, it, came, to, pass* occur in the same verse in the Book of Mormon. The examples below show three of seven duplicates found in 1 Nephi 1:6. Different *and* words match the four other phrase words (as indicated by which *and* is underlined in the examples below). 6 And it came to pass as he prayed unto the Lord, there came a pillar of fire *and* dwelt upon a rock before him; *and* he saw *and* heard much; … 6 *And* it came to pass as he prayed unto the Lord, there came a pillar of fire <u>and</u> dwelt upon a rock before him; *and* he saw *and* heard much; … 6 *And* it came to pass as he prayed unto the Lord, there came a pillar of fire *and* dwelt upon a rock before him; <u>and</u> he saw *and* heard much; …
2.	The buttons in the upper right corner of this tab allow you to use and manipulate the list (either the Search List or the Selected List).

Button	Description
View	See the text of the selected reference in the text window of this book. If you double click on a reference the same thing happens
Select	Add the currently selected reference to the Selected list.
Delete	Delete the currently selected reference.
Duplicates	Remove all duplicates at the verse level (a given verse will be represented in the list only once).
Delete All	Click on this button to remove all references in the current list. This is especially useful in deleting all items from the Selected list.

3.	The frequency table at the bottom of the window shows where the search results are found. If a search hit occurred in the Book of Mormon you can click that title to jump to the first Book of Mormon reference in the list.
4.	Click any plus sign (+) in the table to see other options, such as books and chapters. Click a minus sign (-) to hide the other options.
5.	Use the citation bar to jump to the first reference in a book, chapter, or verse.

Refining Search Results

In the Search Results window you can delete or select references from the list of search hits. You can also do this from the frequency table at the bottom of the window.

1.	**Select Button** To select a reference, click this button to the right of the reference.
	You can select references from different searches into this list.
2.	To see a list of references you have selected, click the **Selected** tab. The number indicates how many references you have selected into the current Selected list.
3.	To remove a reference from the list of search results, click the **Delete** button to the right of the reference.
4.	To delete the duplicate references from the list at the verse level, clicking the **Duplicates** button. This is useful if your search terms appear in the same verse more than once.
5.	You can also select and delete references from the frequency table at the bottom of the window. For example, to select all references in the Book of Mormon, click Book of Mormon in the table, and then click the **Select** button in the Frequency Distribution report.
6.	To delete all the references in the Book of Mormon, click Book of Mormon in the table, and then click the **Delete** button in the Frequency Distribution report.
	Special Note: You can click the pin button to keep the list you are viewing until you delete it or close the software. This allows you to do other searches without losing this list.
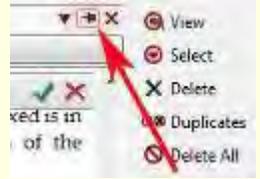
Copying and Printing

You can copy or print information from many of the windows or reports. The examples below show how to copy or print from the Search Results window and from a text window.

Search Results

You can copy or print any list of references in the Search Results window (such as the lists on the Selected tab, the List 1 tab, and so on).
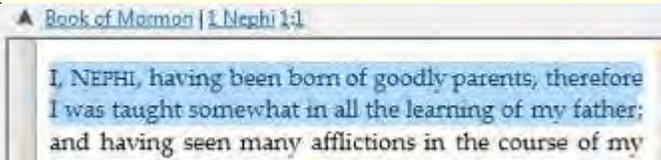
1.	Click the **Copy** button. You can then paste the search results into a word processor. To print search results, click the **Print** button. You will see a dialog box which you can use to adjust what you copy or print.
2.	This is an example of three references, where 10 words are output on each side of the search hit. and is, and is to come, in and through the **atoning** blood of Christ, the Lord Omnipotent. 19 For the natural man (Book of Mormon | Mosiah 3:18) off the natural man and becometh a saint through the **atonement** of Christ the Lord, and becometh as a child, submissive (Book of Mormon | Mosiah 3:19) with one voice, saying: O have mercy, and apply the **atoning** blood of Christ that we may receive forgiveness of our (Book of Mormon | Mosiah 4:2)

Block of Text

You can print or copy a block of text.

| 1.	Select a block of text using the mouse.
2.	To copy or print the selected text, click the **Copy** or **Print** button. You will see a dialog box that allows you to determine how the citation is output. With the print version of the dialog box, you can also preview the printed output, set up your page and select printer options.
3.	This is an example of a block of highlighted text and how copied text will appear in a word processor. ▲ Book of Mormon | 1 Nephi 1:1 I, NEPHI, having been born of goodly parents, therefore I was taught somewhat in all the learning of my father: and having seen many afflictions in the course of my I, Nephi, having been born of goodly parents, therefore I was taught somewhat in all the learning of my father (Book of Mormon | 1 Nephi 1:1)

Using Bookmarks, Highlighting, and Notes

You can personalize your scriptures by adding bookmarks, highlighting, and notes. Even if you share a computer with others, these features will be unique to you if you each log on as a different user.

Bookmarks

Bookmarks allow you to quickly open to a specified place in a book. You can add a bookmark on any verse or paragraph.
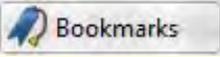
|	
1.	**Bookmarks Button** Select the text or position the cursor where you want and then click this button.
2.	When the **Bookmarks** dialog box appears you have two options: either accept the default name by immediately clicking the OK button or change the name and then click OK.
3.	The new bookmark will be displayed in the list of bookmarks.
	Notice the name of the book is stored as part of the bookmark. You can save bookmarks from many books and use them to open a book and position to the bookmark location.

Highlighting

You can highlight one or more words in the scriptures with one of 15 colors. You can assign a gospel topic or other description to each color (such as Faith, Jesus Christ, or Plan of Salvation).

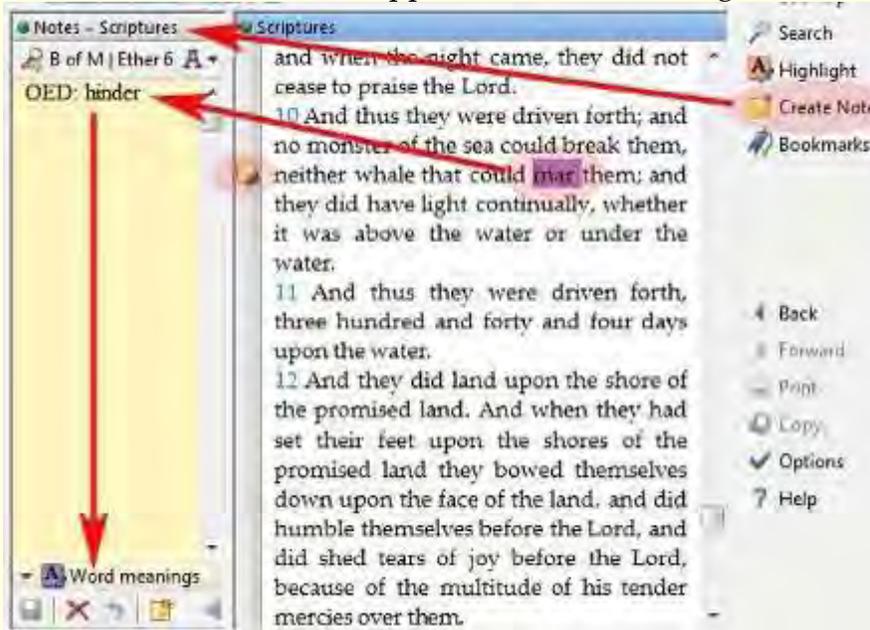|	
1.	**Highlight Button** Click the down arrow to the right of this button to see a list of highlighter categories.
2.	From the list of highlighter categories select **Edit Highlighter/Note Categories**.
3.	To change the description of a category: select the category, type the new description and click OK.
4.	Use the highlighter category by using the mouse to block some text. Click on the **Highlight** button arrow and select the category.

Notes

You can add a note to any word or phrase in the text. Then you can search for words in your notes.
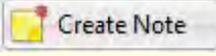
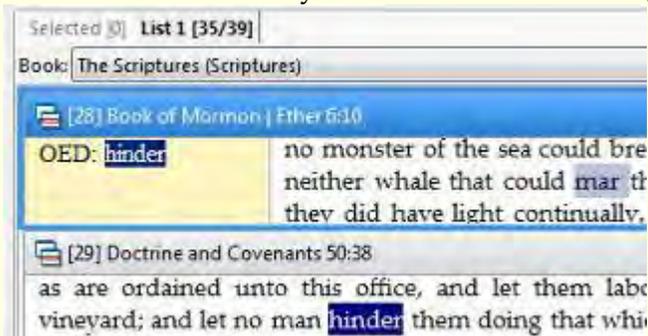|	
1.	**Create Note** **Create Note Button** Select the text where you want to add a note (e.g. Ether 6:10). According to the Oxford English Dictionary, the word *mar* in this verse could also mean "to hinder". Click the **Create Note** button.
2.	In the **Notes** pane type something like **OED: hinder** and save the note (you may wish to add a category for notes called Word Meanings and assign this note to that category). After you save the note, a small note icon appears in the left-hand gutter of the window.
3.	Next do a search and use **All text** as the Word list. Search for the word *hinder*.
4.	In the Search Results you will see the following.
5.	Notice the search hit is clearly marked as in your new note.

Using the Footnotes and Study Helps

The Standard Edition includes footnotes and [study helps](#) (the Topical Guide, Bible Dictionary, Index, Guide to the Scriptures, [maps, and photographs](#)) to enhance your study of the scriptures.

Footnotes	
Footnotes include links to related scriptures and to the study helps. Other footnotes (such as those labeled GR, HEB, IE, and OR) clarify the meaning of words in the scriptures. These clarifying footnotes are marked with blue letters.	
1.	To display or hide the footnotes and footnote marks, from the main window click the **Options** button, click **Display footnotes** and click OK.
2.	The Footnote marks are superscripted letters in the scripture text. The footnotes appear in a Footnotes pane in the text window.
3.	Click the links in the Footnotes pane to see related scriptures and study helps.

|	
Study Helps	
The study helps in English include the Topical Guide, Bible Dictionary, maps, photographs, index to the triple combination, and the Guide to the Scriptures. All of these study helps are also in the printed edition of the English scriptures except the Guide to the Scriptures, which replaces the Topical Guide, Bible Dictionary and index in non-English scriptures.	
1.	To open the Study Helps, click the **Options** button, click **Display reference books** and click OK. You can also click on any TG or BD link in the footnotes.
2.	A **Study Help** tab appears. You can search this book just as you can search the Scriptures.

Maps and Photographs

The Study Helps include Maps and Photographs related to the Bible and Church history.

1.	From the title page of the Study Helps, click on Bible Maps and Photographs. Click on the Photographs hyperlink. Scroll until you see *1. Nile River and Egypt*. Click on this hyperlink.
2.	This text window shows the picture along with the adjacent text.
3.	Click on the image and you will see that image in a Graphic window. The Graphic window allows you manipulate the image. For example, you can crop the image by clicking on the Zoom In/Out button and dragging a rectangle across the part of the image you wish to crop and expand. Click the Copy or Print buttons to output the image as you see it in the window.
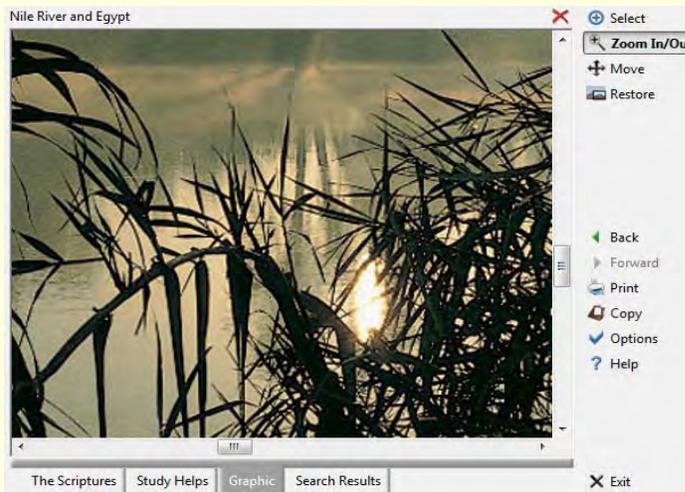
Using the Help System

You can access the help system in the following ways.

1.	Click the Help button to see a help page.
2.	Each help page is related to the current context you are viewing.
3.	Each help page is written as if it were a web page on the internet. You can click on hyperlinks and you can use the search option to search all the help pages for specific content. The table of contents will give you an overview of all the help topics available.